

MINUTES OF CSU STAFF COUNCIL MEETING
Thursday, December 1, 2011

ATTENDANCE

Members Present: Amy Babcock, Janet Crane, Nicole de Vries, Annette Evans, Susan Henderson-Smith, Crystal Jones, Karen Kinard, Jay Knape, Debby Mayo, Christine Murphey, Rita Snell, Eric Van Bibber, Cynthia Winkles, Bethany Yandell

Guest: James Geeslin

I. CALL TO ORDER

Jay Knape presided over the meeting and called the meeting to order at 11:36 AM.

II. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Minutes of previous meeting were approved as earlier submitted.

III. FINANCIAL REPORT

Book Scholarship - \$538.25

Foundation - \$533.57

Jay Knape reported that the proceeds from the Fall Bazaar were split between the two accounts.

IV. COMMITTEE REPORTS

A. WELCOME COMMITTEE (Laurie)

No report.

B. STAFF DEVELOPMENT AND SCHOLARSHIP COMMITTEE (Christopher)

No report.

C. ELECTIONS COMMITTEE

No report.

D. STAFF APPRECIATION COMMITTEE (TBA)

No report.

E. FUNDRAISING COMMITTEE (Bethany)

Bethany Yandell reported that the Staff Council Fall Bazaar raised \$879.50, with \$72 going toward expenses, leaving a profit of \$807.31. This was enough to cover the Staff Council operating budget for the year. However, it was not a successful event for the vendors as the attendance was very low. Not only was there no budget to advertise the event to the community, CSU faculty and staff did not attend the event, even though it was highly publicized to the entire campus. Jay requested that faculty and staff try to support such events as it benefits not only CSU, but any vendors taking part as well.

F. STAFF SERVICE AWARD COMMITTEE (Laurie)

No report.

V. PRESIDENT'S COUNCIL REPORT

Jay Knape reported that the Tuition Assistance Program (TAP) is being re-evaluated, specifically the cohort program. A reduced tuition rate for cohort programs is being considered, since the fees don't go toward CSU in such cases, but to the cohort institution. Changes being considered are: if CSU does not offer a program, and courses are taken at a cohort institution, then TAP will pay, but at a reduced rate with the staff person paying the difference; if there is a CSU equivalency program, TAP will not pay the costs of a staff person attending a cohort institution for the same program.

VI. OLD BUSINESS

VII. NEW BUSINESS

A. James Geeslin – Walk Classic Road Race Fundraiser – 3/10/12

Officer Geeslin was guest speaker and indicated that this is a fundraiser through the Open Door Community House, which is a live-in facility for homeless women. This organization assists approximately 16-17 women at a time with such issues as job placement and everyday needs. They also have other programs targeted to assist the homeless such as providing clothing, offering showering programs, church services and blanket giveaways. All funds raised stay in the community. The upcoming event is a 5K walk and road race which will begin at the CSU

intramural field. There is no fee to take part in the run. To register, contact the Open Door Community House (Officer Geeslin will provide this contact information to the campus shortly.) Volunteers are also needed to assist with this event.

Officer Geeslin also stated the CSU Police is holding a stuffed animal donation through 19 December. They are looking to distribute 150 – 200 small stuffed animals to children who are in local hospitals, as well as at the Ronald McDonald House. Wal-Mart and Applebee's have donated gift cards for parents and families of the hospitalized children so they may obtain food or necessities.

B. Strategic Planning

Jay Knape reported that Drs. Hackett and Sheeks have been asked to put together a new CSU Strategic Plan. This will be handled in-house, as opposed to using an outside provider as was the case last time. They are asking for faculty, staff and student involvement in the process. A concern was addressed that some individuals may not voice their opinions for fear of some sort of reprisal (staff do not have the protection that tenured faculty have, so that may keep some from voicing their opinions). To avoid this, Jay asked for suggestions on how to get the most participation. He suggested having a "staff only" forum as well as an anonymous survey/feedback mechanism. Eric Van Bibber suggested using both options, as the forum might generate ideas that could then be pursued in a survey, which could be sent out afterwards. Officer Geeslin suggested using a mechanism that is used in the CSU Police Department – let staff voice their opinions and then present the suggestions anonymously to the committee that will review the ideas. Nicole de Vries suggested sending out a survey prior to any forum that is held, as well as afterwards. This will allow for ideas before and final thoughts after. That is dependent upon good information being provided at the forefront of the process for good input to be received back.

C. January Meeting Date – 1/5/12 vs. 1/12/12

All agreed that the next meeting will be held on 12 January 2012.

VIII. ANNOUNCEMENTS

Jay Knape announced that the deadline to complete the Salary Study Survey is 9 December. It seems that not everyone received this e-mail, so Jay will re-send it. Laurie Jones and a salary study consultant will speak at the January Staff Council meeting to provide an update.

Jay Knape also announced that the CSU Holiday Social will be held on 9 December from 2-4 pm in the Cunningham Center. There will be refreshments and giveaways. Bring a canned good to receive a ticket for the giveaway drawings. It was suggested that a receptacle be placed at the entrance to the event for stuffed animals, in order to support the CSU Police in their distribution of toys to children in local hospitals.

Officer Geeslin stated that there have been many complaints recently regarding traffic and parking on campus. He stated that cars are traveling too fast on Clearview Circle and students are in danger of being hit. Also, when turning from Clearview Circle onto University Ave it is illegal to turn left at that point. However, drivers will attempt to make a left-hand turn there and traffic will back-up into Lot 4. People are being ticketed for this. He also stated that, when the CSU bus unloads students near Lot 7, cars have been known to pass the bus illegally and nearly hit students who are in the crosswalk. There have been tickets issued and arrests made for this as well. Christine Murphey asked about using the visitor parking spaces next to Richards Hall for short-term parking when picking up checks in accounting, etc., as she has noticed officers ticketing cars there as well. Officer Geeslin stated that neither faculty, staff or students may park there and, since students are parking there in the long-term, tickets are regularly being issued. This includes Lot 2 as well as the handicapped parking spaces above Lot 2, as students are also using both of those for long-term parking.

Rita Snell mentioned that the Student Recreation Center will be available to all for free from 12 – 15 December. She suggested, rather than there being a flat monthly fee, that there be a per visit fee where one could purchase tickets or visits as needed for a certain cost. She is not able to regularly use the facility and a flat monthly fee is not feasible for her.

Debby Mayo announced that there will be a Conflict Resolution class today at 3pm led by Dr. Dan Rose at the CSU Police Department.

IX. ADJOURNMENT

Meeting adjourned at 12:25 p.m.
Respectfully submitted by
Christine Murphey