

MINUTES OF CSU STAFF COUNCIL MEETING
Thursday, March 1, 2012

ATTENDANCE

Members Present: Amanda Adams, Jennifer Alberti, Amy Babcock, Janet Crane, Amber Dees, Nicole de Vries, Annette Evans, Susan Henderson-Smith, Crystal Jones, Karen Kinard, Dana McGlon, Christine Murphey, Patsy Redmond, Libby Smith, Eric Van Bibber

Excused Absences: Kat Cannella, Rita Snell, Cynthia Winkles, Bethany Yandell

Guests: Kimberly Lawrence, Constance Carrier

I. CALL TO ORDER

Nicole de Vries presided over the meeting and called the meeting to order at 10:03 AM.

II. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Minutes of previous meeting were approved as earlier submitted.

III. FINANCIAL REPORT

Book Scholarship - \$538.25

Foundation - \$550.85

Amanda Adams reported that the account balances have remained the same as there have been no expenditures and the donation which was made is not yet showing.

IV. COMMITTEE REPORTS

A. WELCOME COMMITTEE (Laurie)

No report.

B. STAFF DEVELOPMENT AND SCHOLARSHIP COMMITTEE (Christopher)

No report.

C. ELECTIONS COMMITTEE

No report.

D. STAFF APPRECIATION COMMITTEE (Kat Cannella/Nicole deVries)

No report.

E. FUNDRAISING COMMITTEE (Bethany)

Nicole de Vries reported for Bethany Yandell that the suggested March Madness fundraiser will not be pursued. T-shirt sales will be scheduled for future fundraising.

F. STAFF SERVICE AWARD COMMITTEE (Laurie)

No report.

V. PRESIDENT'S COUNCIL REPORT

No report.

VI. OLD BUSINESS

A. SUSTAINABILITY COMMITTEE

Nicole de Vries reported that there will be a month-long event through One CSU "Creating a Sustainable U", which will include Cody's Run and a Picnic for the Planet. She will send information to all members for dissemination amongst departments. Two projects suggested by the committee specifically for Staff Council are:

- **Toner Recycling**

Returning toner cartridges to specific vendors, which could generate money for Staff Council and CSU. Nicole will research this further and provide more information.

- **Opt Out of Trash Program**

As mentioned in the last meeting, this program would remove the need for custodial services to enter individual offices on a daily basis to empty trash and, instead, have a central trash location in each building or department. This will reduce custodial services costs. It was suggested that small trash cans be purchased for individual offices and that employees take their trash to a central location. Funding would need to be secured for purchase of these smaller cans. Amber Dees volunteered to research this cost. Christine Murphey suggested that, since most employees already have small trash and recycle cans in their offices, these could be used. It was also

suggested that a standard sticker or sign be used to indicate whether or not a particular office wishes to opt out of trash. Nicole also reported that CSU only makes money on the recycling of aluminum. Therefore, CSU is only breaking even on current recycling.

Amanda Adams stated that UITS suggests not using personal printers in offices, but rather networked printers instead, to save on paper and toner. She also suggested printing double-sided when possible. Eric Van Bibber stated that the Schwob Library has no way of recycling the cardboard they accumulate. Jennifer Alberti stated that Printing Services has a way to dispose of cardboard and she could possibly assist the library with that. Annette Evans asked if there is a way to recycle used batteries on campus. It was suggested that they be taken to EBCO Battery Co. as they will pay individuals for recycling some types of batteries.

Nicole de Vries indicated that she would provide the membership with more information on the "Opt Out of Trash" project as she finds out more information.

VII. NEW BUSINESS

A. ARAMARK – CONSTANCE CARRIER

Constance Carrier attended the meeting at the request of Staff Council, since there were questions regarding food charges and uncertainties regarding when to use this provider. Ms. Carrier stated that Aramark is the exclusive caterer for CSU, excluding Lumpkin and Rankin Centers. Therefore, if a department does not use Aramark as a caterer, this is a breach of contract. She stated that outside providers may be used, just no other caterers for any events on campus as CSU makes a commission on all Aramark sales. They also have an alcohol license which allows them to serve alcohol on campus and also have cash bars for events when requested.

Annette Evans asked about food waste and what happens to any extra food that is not eaten. Ms. Carrier stated that any food left out for more than two hours must be thrown away per the health code. Unopened cans of soda and bottled water can be returned to Aramark for credit, however.

It was asked whether or not Aramark has recycle bins that they bring to events. Ms. Carrier stated they did not, but would certainly look into that issue.

It was suggested that information be provided to the entire campus regarding catering information in the form of a "mythbuster" or an email from Steve Morse.

Ms. Carrier indicated that the new Aramark menu has less expensive options and monthly specials as well as student event specials. She also indicated that, if departments have a specific budget for an event, that she will be glad to work with them on creating a menu.

B. CHATTAHOOCHEE CASA – ROSALIND ALSTON

Rosalind Alston, Program Coordinator, presented information on this organization and indicated that CASA stands for Court Appointed Special Advocates. The organization trains and appoints guardians ad litem to represent children in the juvenile court system. This is a national program developed by a juvenile court judge in order for the courts to know more about each child's case in addition to the information is presented by Social Services or lawyers. It allows for citizens to become involved with foster children and to help them find the best permanent placement. The appointed guardians ad litem are tasked to see the child to which they are assigned once a month and to represent the child before the judge. Ms. Alston stated that there are currently 150 foster children in Muscogee County at present. This is approximately half of the usual number, due to lack of funding in the system. In connection with National Child Abuse and Awareness Month in April, Ms. Alston stated there is a 1K Walk coming up to promote CASA for which they need volunteers and funding. The group receives federal grants as their primary funding source, as well as funds from the United Way and a stipend from the state CASA unit. She indicated that it takes \$750 to train each volunteer. She thanked the group for the opportunity to allow her to present this information.

VIII. ANNOUNCEMENTS

Amber Dees stated that the MPA program is looking for alumni to speak with a site visit team who will be on campus. She asked for any graduates of the program to contact her if interested.

IX. ADJOURNMENT

Meeting adjourned at 10:55 a.m.

Respectfully submitted by Christine Murphey