

Columbus State University  
Staff Council  
Meeting Agenda-January 9, 2014

Attendees:

Jennifer Alberti, Kat Cannella, Amber Dees, Jessica Gonzalez-Armstrong, Keith Grier, Laurie Jones, Jay Knape, Dana McGlon, David Mitchell, Kristi Rosengrant, Mary Libby Smith, Lashica Thomas, Eric VanBibber

- I. Call to Order @ 10:03 a.m.
- II. Approval of Minutes from previous meeting
  - a. Accepted the minutes by Jennifer and Laurie
- III. Financial Report
  - a. Find ways to use the money to benefit the staff.
  - b. Book scholarship still needs to come out. Minus (-)\$300.00 for the book scholarship-
  - c. Foundation. 150.00 2 new staff awards we will cover.
  - d. CSU Account \$709.76                      Foundation- \$2,648.88
- IV. Committee Reports
  - a. Welcome Committee (Laurie) - Jan 31st a Welcome tour
  - b. Staff Development and Scholarship Committee (April)-awarded two recipients Veronica Freeman and Rachel Cotney
    - i. Committee should look at updating the form because the applicant information submitted was very different. Revamp and make more clear so they can prepare apples to apples-Jay K
  - c. Staff Appreciation Committee (Dana)
    - i. Pie chart from the questionnaire from the event. Will be scheduling
  - d. Fund Raising Committee (Debby)
    - i. Recycling Efforts(Eric) - reissue November recycling check per Amber
    - ii. Year-end cap on recycling IS \$878.00. We shipped 18 boxes to the recycling company. Information to CSU community is good. Needed volunteers for next Thursday. Are we handling cell phone at this time? The plan is to get small electronics going very soon because it is our responsibility. Andrea with plant operations has not seen the small electronics so items could be missing. Have a couple of days instead of the bins around the facility. Old phone books were given to school.
    - iii. Batteries Byron Harris will take them over to shop. Users can box up and put up in Equest or can set up a box in the department then be the point of contact.
  - e. Staff Service Award Committee (Laurie) - Eric was awarded for this term
- V. President's Council Report (Amber)
  - a. Reported the numbers to the PCR
  - b. Renovations trying to get budget sort out and will not know anything until March.
- VI. Old Business
- VII. New Business
  - a. Printing Services-Jenny Alberti-move to Feb agenda.
  - b. Book Scholarship-Kat Cannella. In April made some changes to the by-laws will send out email about

- c. Downtown Staff Council meeting-Amber Dees. Need to schedule a meeting downtown in Coca Cola space science center or Oxbow would be a cost. We could find a meeting space or investigate the cost. Introduce the facility maybe not do a leadership deal but just a tour depending on the month. New opportunities available at Oxbow meadows. Will discuss more at the February meeting.

#### VIII. Announcements

- a. Rec center time to renew
- b. Wellness Lunch and learn
- c. HR: Possible to do a Benefits Fair tentative end of Feb.
  - i. Weight watchers session start in Feb or start in April for the 2nd round.
  - ii. Purchased an electronic professional development resources-online training excel , office suites, skill soft trainings , customer service, leadership, combination of videos and PowerPoint and testing afterwards.
- d. Jan. 28th 4:30pm Cunningham Lean in Circle Sheryl Sandberg movement going about balance with work and family for women.
- e. Question: Homecoming tailgate activities do we want to participate. Another way to encourage staff to get together without having to work to sale products.
  - i. Bring back up Homecoming activities for the Feb. meeting.

#### IX. Adjournments @ 10:35 am