

**MINUTES OF CSU STAFF COUNCIL MEETING**  
**Thursday, March 3, 2011**

**I. ATTENDANCE**

Members Present: Bethany Yandell, Patti Brooks, Christopher Bryant, Kat Cannella, Crystal Jones, Debby Mayo, Bernard McCrary, Dana McGlon, Libby Smith, Liza Smith, Nicole de Vries

Excused Absences: Laurie Jones, Christine Murphey, Mac Ragan, Jay Knape, Nicole Lee, Takeia Mosala

Special Guest: Meri Robinson, Kelley Gibson

**II. APPROVAL OF MINUTES**

Four mistakes were noticed. 1. Under attendance the spelling of de Vries was corrected. 2. Under new business, Section A-Domain Change the spelling of Jay was corrected. 3. Under Section A-Domain Change the new address for email recipients was corrected to [lastname\\_firstname@columbusstate.edu](mailto:lastname_firstname@columbusstate.edu). 4. Under announcements the winner of the Jaycee of the Year award was corrected from Nicole Lee to Nicole de Vries. After the corrections were made the minutes were approved.

**III. CALL TO ORDER**

Kat Cannella presided over the meeting and called the meeting to order at 10:00 AM.

**III. FINANCIAL REPORT**

Book Scholarship - \$720.94

Foundation - \$183.79

**IV. COMMITTEE REPORTS**

**A. WELCOME COMMITTEE**

Crystal Jones reported in Laurie's absence that the last tour went very well and they served water and snacks to the new employees.

**B. STAFF DEVELOPMENT AND SCHOLARSHIP COMMITTEE**

Chris reported that this committee will hold a financial workshop on March 22, 2011 in the Schuster Building in room 100 and more information will be sent out next week as well as book scholarship information.

**C. ELECTIONS COMMITTEE**

Kat opened the floor up for volunteers to serve on the elections committee. To avoid a conflict of interest, Kat ask that only people who either could not or did not wish to serve as officers volunteer for this committee. Kat Cannella, Libby Smith and Dana McGlon volunteered to serve.

**D. STAFF APPRECIATION COMMITTEE**

Liza reported in Marlina's absence that they were thinking about serving hot dogs at the next staff appreciation event.

**E. FUNDRAISING COMMITTEE**

Liza reported that they had dropped the price on the t-shirt sales and sold two shirts for \$20 and one shirt for \$12. There are still a limited number of size small and mediums left. They are going to try to have an indoor yard sale in the multi-media room on April 30<sup>th</sup>.

**F. STAFF SERVICE AWARD COMMITTEE**

No report

**G. ENVIRONMENTAL COMMITTEE**

No report

**V. OLD BUSINESS**

**A. USGSC STATEWIDE CONFERENCE – OCTOBER 2015**

CSU will host this event. Nicole de Vries will follow up about reserving academic space if needed.

**B. TAP & REC. CENTER USAGE – REVIEW PROPOSAL MEMO**

The draft from the AdHOC Student Representative Committee drafted a proposal to HR to amend CSU's TAP policy regarding Student Rec. Center use. This draft was passed around for staff council to review and approved. Motions were opened to approve this draft and both motions were approved. This proposal will be submitted HR on behalf of Staff.

**C. SHARED GOVERNANCE – NEED SUB-COMMITTEE TO DRAFT PROCEDURE**

In Jay Knape’s absence, Kat explained that a sub-committee needs to be formed to develop a draft policy to determine at what point does staff council and faculty senate become involved on decision making processes for the university and when does it cross over and how.

**VI. NEW BUSINESS**

**A. CSU DAY**

Meri Robinson and Kelley Gibson with Foundations ask for volunteers to work a few hours in the morning or afternoon March 24-31 to place CSU signs in community donor’s yards. If anyone is interested in doing this that could not make the meeting please contact Kelley Gibson at 507-8434.

**B. 2011/2012 HOLIDAY SCHEDULE**

After thorough dialog with Staff Council, Chairs Assembly and Faculty Senate, the following winter holiday schedule has been developed. For 2011, Columbus State University will be closed December 19, 2011 through January 2, 2012 and will re-open January 3, 2012. December 19 through December 23, 2011, and January 2, 2012 are paid holidays. During the remaining holiday closing, December 26 through December 30, 2011, staff must apply five days of annual leave in order to be compensated. Nine month faculty is typically not required to work the week following the winter holidays; no additional action is necessary on their part.

**C. REVIEW/UPDATE BYLAWS**

Kat decided to table this until the next meeting.

**VII. ANNOUNCEMENTS**

Bethany Yandell announced that she would be working with Jay Knape to develop a website for people to make pledges during “Creating Sustainability Week”. They expect the site to be running April 18-22 and more communications on what people can do to help will be available the closer we are to the date.

Chris Bryant announced that the Career Expo will be held on March 30.

Kat Cannella announced that pre and postnatal yoga classes will be offered by Continuing Education. See their Spring/Summer catalog for more information.

Meeting adjourned at 10:45 am

Respectfully submitted by  
Dana McGlou