

MINUTES OF CSU STAFF COUNCIL MEETING
Thursday, March 4, 2010

I. ATTENDANCE

Members Present: Heather Ammons, Christopher Bryant, Angela Johnson, Crystal Jones, Laurie Jones, Tabitha Kinnerson, Nicole Lee, Bernard McCrary, Marlana Mobley, Christine Murphey, Patsy Redmond, Libby Smith, Liza Smith, Norman White.

Excused Absences: Mary Johnson, Jay Knape, Debby Mayo, Kimberly Riley, Rita Snell

II. CALL TO ORDER

Liza Smith called the meeting to order at 10:00 AM.

III. FINANCIAL REPORT

Book Scholarship - \$1,545.63

Foundation - \$421.37

Tabitha stated that she is in the process of completing payment requests for the book scholarships.

IV. COMMITTEE REPORTS

A. WELCOME COMMITTEE

Laurie reported that the next Welcome Tour will be scheduled for late March or early April.

B. STAFF DEVELOPMENT AND SCHOLARSHIP COMMITTEE

Bernard reported that the three book scholarship awards are being processed. There is no current opportunity for staff development due to budget cuts. Please submit any ideas for on-campus staff development opportunities to Bernard.

C. ELECTIONS COMMITTEE

Liza reported that elections will be held in May. Job responsibilities for each position will be sent out prior to that time for all to review.

D. STAFF APPRECIATION COMMITTEE

Nicole reported that CSU Family Day is scheduled for 27 March. She suggested that staff council participate if possible.

E. FUNDRAISING COMMITTEE

Christine reported for Debby that she would like to schedule a garage sale for the end of April. Liza suggested 17 April, as the next Saturday is visitation day. Debby also suggested selling cotton candy, popcorn and caramel apples to raise money.

F. STAFF SERVICE AWARD COMMITTEE

Laurie reported that the fourth quarter award is pending. Annual Employee Service Awards will be held in April.

G. ENVIRONMENTAL COMMITTEE

No report.

V. OLD BUSINESS

A. TOBACCO-FREE CAMPUS

Marlena reported that this issue has been approved by the Faculty Senate. It has been changed to "Smoke-Free" with a recommendation that there be a remote location at which to smoke. This proposal will be presented to the SGA on 1 April. Norman asked why smokeless tobacco was removed from the initiative. Marlena will find out the reason for the change to smoke free.

VI. NEW BUSINESS

A. BUDGET CUTS

Liza reported that she received an e-mail from John Lester in Public Relations regarding USG budget cuts. CSU had a representative present at the recent USG meeting in Atlanta. There will be severe limitations in the next fiscal year budget. The cuts compiled were in response to legislators' "worst case scenario". The final decision on any cuts to be instituted will come from the Board of Regents. Any new budget will reflect rate hikes and institutional changes.

B. FINANCIAL OFFICER

Tabitha stated that she will be unable to continue as financial officer. She will be moving due to her husband being re-located through the military. Liza asked for any volunteers to fill this position. Christopher Bryant volunteered. Tabitha will meet with Christopher to train him on procedures before she leaves.

C. NEW STAFF COUNCIL E-MAIL ADDRESS

Nicole stated that a Staff Council e-mail address has been created – staffcouncil@colstate.edu. Any e-mails to this address will go to the webmaster (currently Nicole) and the address will be posted on the Staff Council webpage.

VII. ANNOUNCEMENTS

Nicole announced that the state-wide Staff Council Conference will be held 12 & 13 October at Georgia Southwestern University. She also asked if she could have her state membership dues paid for by CSU staff council. Dues are \$25 and are due by 15 March. Liza said these could be paid with staff council funds.

Laurie stated that the Board of Regents has mandated online ethics training for all employees. Information will be sent to all via e-mail by mid to late March. This is to ensure that all employees understand and can maintain the ethics policy. All schools in the system are taking part.

VII. ADJOURNMENT

Meeting adjourned at 10:25am

Respectfully submitted by
Christine Murphey