

**MINUTES OF CSU STAFF COUNCIL MEETING**  
**Thursday, May 6, 2010**

**I. ATTENDANCE**

Members Present: Heather Ammons, Patti Brooks, Christopher Bryant, Kat Cannella, Laurie Jones, Jay Knape, Ray Lakes, Nicole Lee, Dana McGlon, Marlena Mobley, Christine Murphey, Mack Ragan, Patsy Redmond, Liza Smith, Norman White.

Excused Absences: Angela Johnson, Crystal Jones, Debby Mayo, Kimberly Riley, Mary Smith, Rita Snell

**II. CALL TO ORDER**

Liza Smith called the meeting to order at 10:00 AM.

**III. FINANCIAL REPORT**

Book Scholarship - \$1,095.63

Foundation - \$353.97

**IV. COMMITTEE REPORTS**

**A. WELCOME COMMITTEE**

No report.

**B. STAFF DEVELOPMENT AND SCHOLARSHIP COMMITTEE**

No report.

**C. ELECTIONS COMMITTEE**

Liza reported that elections would be held at the June meeting due to the presentations scheduled for today's meeting.

**D. STAFF APPRECIATION COMMITTEE**

Nicole reported that Staff Appreciation is scheduled for 20 May from 12-2 pm. Hot dogs, chips and sodas will be served. Food will be delivered directly to the departments on Riverpark Campus. Nicole also indicated that she will be stepping down as chair of this committee due to being selected as research assistant in her department.

**E. FUNDRAISING COMMITTEE**

Christine reported for Debby that the garage sale has been re-scheduled for 15 May in the CSU parking garage from 8am - 1pm. Cost to rent a table will be \$10, purchase 2 tables and the 3<sup>rd</sup> one will be free. The event will be re-posted to the employee notice board and PR will be asked to do additional publicity. Boston butts will be sold again this year. They will be purchased for \$9 each and sold for \$14, if everyone agrees. If the purchase price has not changed from last year, then the \$14 sale price should remain the same, otherwise the group agreed to charge \$15 for each one. The pick-up dates will be 1 and 2 July.

**F. STAFF SERVICE AWARD COMMITTEE**

No report.

**G. ENVIRONMENTAL COMMITTEE**

No report.

**V. OLD BUSINESS**

A. No report.

**VI. NEW BUSINESS**

**A. SAFE ZONE WORKSHOP (GLBT POPULATION)**

Sonia Lazar made a presentation on a new campus-wide initiative known as Safe Zones for the GLBT (Gay, Lesbian, Bi-sexual, Transgender) student population. This initiative will strive to make the CSU campus safer for GLBT students and offering them "safe" areas and contacts on campus. There are currently very few resources available to these students, therefore CSU will strive to increase the number of resources available and to have students feel safe on campus. This is based on a survey stating that 10% of college students may be GLBT and that 30% of undergrads are being harassed by other students.

Many campuses have Safe Zone areas so that students don't have to hide their identities. The presentation included information on historical and current symbols and flags within the GLBT community as well as historical information regarding persecution of this group. Also presented were issues affecting GLBT students including peer groups,

careers, religious problems, fear of vulnerability/safety, housing issues, etc. In order for the CSU campus to be a safe environment for GLBT students faculty and staff need to become allies, raise their awareness and educate themselves on the issue. Also suggested was to integrate GLBT issues into orientation programs and be respectful of the students' choices. The safe zone logo was introduced, which can be posted in a safe area, but is not required.

**B. DOMAIN NAME / WEB ADDRESS CHANGE**

Jay reported that the CSU domain name Colstate.edu will be changing to ColumbusState.edu. In a survey of students, a high number indicated that they would rather view a website than an actual brochure. Since the CSU website is a main marketing strategy, it is important that it be easily accessible and recognizable and the domain name change will achieve this. Athletics and PR are reviewing the logo and will be revamping that as well. All printed materials will be updated, which will include the web address as well as the logo in order to save money. The majority of the changes will be handled internally to avoid additional costs. CSU is in line with other institutions that recently changed their web addresses and had a good result in doing so. Affected would be: e-mail addresses, printed materials, BANNER, CougarNet, etc.

There will be only one year within which to make the change as both the old and new names can only be up at the same time for 12 months. The domain name will be purchased in August 2010 and the new logo and webpage will go up immediately. Websites will be redirected, and e-mail addresses and log-ins will be changed by spring 2011. E-mail addresses will more than likely be [firstname.lastname@columbusstate.edu](mailto:firstname.lastname@columbusstate.edu). UITS and PR will give faculty and staff templates for their e-mails, in order to let everyone's contacts know about the changes.

After August 2011, no more re-directs will occur. Jay requested that he and PR be informed as to where web address updates are needed so that all can be changed in time (web-based registration systems for example).

Information regarding this project is already on the web, at [PR.colstate.edu/domain change](http://PR.colstate.edu/domainchange).

Patsy Redmond indicated that purchase of software, etc. needs to go through the state contracts and bids procedure.

Jay indicated that most everything will be handled internally and only a few items may need to be purchased.

**C. OTHER**

Patti Brooks stated the Steve Morse, Logistical Services, would like to join Staff Council. She informed him that he could attend any of the meetings since they are open to all staff and then let an officer know that he would like to join. Christine indicated that she would e-mail him as well.

**VII. ANNOUNCEMENTS**

**VII. ADJOURNMENT**

Meeting adjourned at 11:15am

Respectfully submitted by  
Christine Murphey