

MINUTES OF CSU STAFF COUNCIL MEETING
Thursday, June 3, 2010

I. ATTENDANCE

Members Present: Patti Brooks, Christopher Bryant, Kat Cannella, Crystal Jones, Jay Knape, Nicole Lee, Debby Mayo, Dana McGlon, Christine Murphey, Rita Snell, Norman White.

Excused Absences: Angela Johnson, Laurie Jones, Marlena Mobley, Patsy Redmond, Kimberly Riley, Liza Smith.

II. CALL TO ORDER

Kat Cannella presided over the meeting and called the meeting to order at 10:03 AM.

III. FINANCIAL REPORT

Book Scholarship - \$955.09

Foundation - \$400.00

Christopher Bryant reported that the Cougar Pride Award was presented, therefore decreasing the book scholarship account balance. The increase in the foundation account was due to donations.

IV. COMMITTEE REPORTS

A. WELCOME COMMITTEE

No report.

B. STAFF DEVELOPMENT AND SCHOLARSHIP COMMITTEE

No report.

C. ELECTIONS COMMITTEE

No report, but elections will be held on this date under new business.

D. STAFF APPRECIATION COMMITTEE

Nicole reported that the Staff Appreciation event on 20 May was a huge success. 250 people attended. Aramark sponsored the event and only charged \$1.50 per lunch. Because of the high attendance, however, cost was nearly double the budgeted amount. She will contact Dr. Mescon to ask if he can cover a portion of the cost. Boxed lunches were taken to Riverpark campus, which were much appreciated. Patty Brooks indicated, however, that some departments in the Riverpark campus were not included as there are many new departments downtown now. The next event will include all Riverpark campus departments.

E. FUNDRAISING COMMITTEE

Debby reported that the garage sale profited \$260 in table sales, which was only about half as much as the previous sale. She suggested additional advertising for any future sales. The flier for the boston butt sale is to go out next week. They can be purchased from Mike and Ed's for \$8 and will be sold for \$15. Future fundraising efforts will need to be determined by working with the new chair of the subcommittee.

F. STAFF SERVICE AWARD COMMITTEE

It was reported that Mack Ragan and Jackie Carter were the recent quarterly awardees.

G. ENVIRONMENTAL COMMITTEE

Dana had no report but suggested that the new chair of this subcommittee reach out to professors and other on campus who are passionate about this topic. Norman suggested changing all light bulbs on campus to environmentally friendly ones to save both money and the environment.

V. OLD BUSINESS

A. DOMAIN NAME CHANGE

Jay stated that some faculty have cost concerns in connection with this project. He reported that no funds have been set aside specifically for this project. Costs are to be factored into the UITS and PR operating budgets. The cost of purchasing SSL certificates is \$900. Twenty three .com and .org names have already been purchased for future use. Jay suggested that departments use all current business cards and letterhead before ordering more with the new information. He is checking with Printing Services to find out if departments can receive credit for paper products if they order new and still have old in stock. The CSU homepage under the new domain name will go live on 16 August 2010. E-mail addresses will change in spring 2011.

VI. NEW BUSINESS

A. ELECTIONS

Kat opened the floor for nominations to Staff Council officer and subcommittee chair positions. Nominations were as follows:

Officer Nominations:

Chair Elect – Nicole Lee
Secretary – Dana McGlon
Asst. Secretary – Christine Murphey
Financial Officer – Christopher Bryant

Subcommittee Chair Nominations:

Welcome Committee – Laurie Jones
Staff Development and Scholarship Committee – Christopher Bryant
Staff Appreciation Committee – Marlena Mobley
Fund Raising Committee – Liza Smith
Staff Service Award Committee – Laurie Jones
Environmental Committee – Norman White

Nicole Lee was asked to continue as webmaster and agreed to do so.

Since not all members were present, including two of the persons nominated (Marlena and Liza), Christine will e-mail the above nominations to all members asking for any additional nominations and confirming Marlena's and Liza's acceptance. Positions will be confirmed before the next meeting.

B. OTHER

Kat stated that the USG listserv states there will be a meeting regarding benefits for new USG employees. There is some talk about cutting dependent benefits for new hires.

Debby announced that Campus Safety will hold their open house on 23 June from 2-4pm in their new location next to EBTC in the former Studio Arts building. Refreshments will be served. New technology will be showcased.

Norman reported that employees in Plant Operations and the Warehouse are now using swipe cards to gain access to their building. This allows for tracking of anyone using the cards and is to be implemented campus-wide. Patty indicated that students at Riverpark campus are already required to use the swipe cards. She also stated that students new to that campus need to be informed of the swipe card requirement if they take any courses downtown, possibly in the form of a screen message when they sign up for those courses. Jay will take this issue to UITS. A mass e-mail may need to be sent to all students, faculty and staff about this. Debby stated that Campus Safety will be in Davidson making swipe cards for students during orientation.

Kat stated that the president's meeting scheduled for today has been re-scheduled to 4 June. She will obtain notes of the meeting from Renee Harp in University Advancement.

The next meeting, 1 July, will be for current and new officers only. The next regularly scheduled meeting will be held 5 August.

VII. ANNOUNCEMENTS

VII. ADJOURNMENT

Meeting adjourned at 10:46am

Respectfully submitted by
Christine Murphey