

MINUTES OF CSU STAFF COUNCIL MEETING
Thursday, October 7, 2010

I. ATTENDANCE

Members Present: Patti Brooks, Christopher Bryant, Kat Cannella, Crystal Jones, Jay Knappe, Nicole Lee, Debby Mayo, Christine Murphey, Patsy Redmond, Libby Smith, Takeia Mosala, Nicole de Vries, Dutch Cummings, Amanda Adams

Excused Absences: Dana McGlone, Marlena Mobley, Liza Smith, Rita Snell

II. APPROVAL OF MINUTES

The minutes from the previous meeting were approved with the following correction: Under Announcements, B, the spelling of Jaye was corrected to "Jay".

III. CALL TO ORDER

Kat Cannella presided over the meeting and called the meeting to order at 10:03 AM.

III. FINANCIAL REPORT

Book Scholarship - \$1,112.52

Foundation - \$335.32

Christopher Bryant reported that he is confirming the balance in the foundation account as his records indicate a lower balance than that shown on the report he received from foundation.

IV. COMMITTEE REPORTS

A. WELCOME COMMITTEE

Kat reported for Laurie that the next new staff orientation tour is scheduled for 13 October.

B. STAFF DEVELOPMENT AND SCHOLARSHIP COMMITTEE

No report.

C. ELECTIONS COMMITTEE

No report.

D. STAFF APPRECIATION COMMITTEE

Kat reported for Marlena that the next event is scheduled for Tues., 26 October where coffee, hot chocolate and donuts will be served. Flyers were handed out for members to post in their departments. Patty asked about the details of holding this event at the Riverpark campus. She can hold it in her department. Kat will have Marlena contact Patty to confirm the details.

E. FUNDRAISING COMMITTEE

Kat stated that several t-shirt designs were e-mailed to the membership for review. Nicole de Vries asked if more than one design could be ordered. Patty asked if some long-sleeved t-shirts could be ordered. She also suggested that a design or "Columbus State University" be imprinted on the sleeve of the long-sleeved shirts. Libby reported that her survey of staff indicated the following as favorites in order of preference – red, black, blue. Kat stated that she would like to have the t-shirts for sale on 26 October at the Staff Appreciation event. Nicole de Vries volunteered to assist with sales and marketing. The committee approved selling the t-shirts at staff council events for \$10 to \$15 depending on size and whether or not the shirts are short or long sleeved. Patty suggested we do a pre-sale online to survey how many to order. It was suggested that staff council check with the bookstore to avoid any conflict with selling these items. Kat will check with Liza, but she feels that Liza may have already contacted the bookstore. Dutch suggested selling them at the Space Science Center gift shop. Nicole Lee also suggested checking with David Mitchell, Director of Enterprise Development. Kat will have Liza check with the vendor on options regarding sizes available, various designs, and how many would need to be ordered of each.

F. STAFF SERVICE AWARD COMMITTEE

Kat stated that 2nd quarter award nominations have just closed. She encouraged all to submit 3rd quarter nominations.

G. ENVIRONMENTAL COMMITTEE

Kat will check with the chair of this committee (Norman White) to confirm that he wishes to continue as chair, since he has not been able to attend the past couple of meetings. Nicole de Vries stated that she is on the CSU Sustainability Committee and asked whether or not a staff council committee member or Norman should attend the meetings of that group. Kat will address this further at the next meeting.

V. OLD BUSINESS

A. OPERATION FLUFFY PILLOW

Libby reported that this initiative had a successful outcome. Collected were: 17 pillows, 21 sheet sets, 17 towels, 14 washcloths and 5 containers of detergent. This initiative is ongoing, so donations will still be accepted. The group sponsoring this is looking into setting it up as a 501(c)3, so they are looking for a student intern from the business department to assist them. Libby will send Kat the details of this so that Kat may send students an e-mail about the internship opportunity. Nicole Lee praised Libby for her efforts with this initiative. Amanda Adams asked for contact information so that she may distribute it to friends who would be interested in donating. Libby will e-mail her the information.

VI. NEW BUSINESS

A. STAFF BREAKFASTS & LUNCHESES

John Lester, Assistant Vice President for University Relations /Public Relations, presented on behalf of President Mescon. He invited all staff to these events, which will be held in the President's Club at the Lumpkin Center as follows:

Lunch with the President - Mon., 11 October 12-1 pm
Breakfast with the President - Mon., 15 November 8-9 am
Lunch with the President - Mon., 13 December 12-1 pm

This is an effort to ensure an open dialogue between the President, faculty and staff. The meetings are unscripted and will have a forum for questions and concerns. A breakfast or lunch will also be scheduled at the Riverpark Campus. Kat stated that she attended the first breakfast and felt it to be a good move for the President to reach out to the campus community. John encouraged all to attend and spread the word to other staff.

B. USG STAFF COUNCIL UPDATE, ANNUAL MEETING

Kat stated that we can send three staff council members to the next annual meeting, which will be in Americus on 27 October. Nicole Lee will not serve as a CSU delegate as she is the USGSC Secretary and will already be at the annual meeting in that capacity. Kat will attend herself, with Amanda and Nicole de Vries and they will confirm with Kat.

Kat also stated that the BOR has not yet recognized USGSC, but bylaws will be presented for formal recognition at the Nov. BOR meeting.

C. STAFF COUNCIL CHRISTMAS POT LUCK

It was agreed that the December meeting will be scheduled as the Christmas pot luck lunch, to be held in the Spencer Event Hall at the International House, as in previous years. Christine will confirm that this date is available. A sign-up sheet for the food will be passed around at the next meeting.

D. FUN THINGS FOR THE KIDS TO DO FOR HALLOWEEN OR HARVEST

Kat stated that there is a city event downtown on Sat., 30 October where the committee previously set up a table to distribute candy to children and to play games with children. Amanda suggested games for smaller children, she agreed to chair that event and set up the table. Debby also agreed to work with Amanda and possibly place the table in front of Campus Safety since they will also store the candy there.

E. SALARIES STUDY COMMITTEE

Nicole Lee is the staff representative for this study. The purpose of the committee is to determine resources needed to reach respective salaries in a thoughtful manner over a multi year plan. Kat stated that the study is to compare CSU staff salaries to those at other institutions nationwide. Jay commented that this is also part of the reason for the President's breakfast and lunch meetings with staff.

VII. ANNOUNCEMENTS

Kat stated that the Tournament of Hope (Cancer Awareness) is taking place at Bull Creek Golf Course on 15 October from 9am – 5pm. She asked for volunteers. Debby volunteered to assist.

Addendum after adjournment of meeting: Jay suggested that we have the November meeting at the Riverpark Campus and then have lunch at Minnie's Restaurant as we did in previous years.

VII. ADJOURNMENT

Meeting adjourned at 10:48am

Respectfully submitted by

10-11-10

