

**MINUTES OF CSU STAFF COUNCIL MEETING**  
**Thursday, December 2, 2010**

**ATTENDANCE**

Members Present: Bethany Yandall, Christopher Bryant, Kat Cannella, Crystal Jones, Jay Knappe, Nicole Lee, Dana McGlone, Christine Murphey, Liza Smith, Rita Snell, Takeia Mosala, Nicole de Vries,

Excused Absences: Debby Mayo, Libby Smith, Dutch Cummings

**I. CALL TO ORDER**

Kat Cannella presided over the meeting and called the meeting to order at 11:30 AM.

**II. APPROVAL OF MINUTES**

A motion to approve the minutes from the previous meeting was held and approved.

**III. FINANCIAL REPORT**

Book Scholarship - \$341.00                      Foundation - \$236.02

Chris Bryant reported that he is depositing \$326.00 in t-shirt sales which will bring the book scholarship balance up to \$667.00 and a donation of \$75.00 was made to the foundation account which will bring that balance to \$311.02.

**IV. COMMITTEE REPORTS**

**A. WELCOME COMMITTEE**

No report – Laurie Jones was absent.

**B. STAFF DEVELOPMENT AND SCHOLARSHIP COMMITTEE**

Chris Bryant reported that he hopes to meet with this committee to talk about spring in regards to book scholarships. Kat suggested sending out an email to staff making them aware that this scholarship is available.

**C. ELECTIONS COMMITTEE**

The elections for committees will be held tentatively in May.

**D. STAFF APPRECIATION COMMITTEE**

No report – Marlena Mobley was absent.

**E. FUND RAISING COMMITTEE**

Liza Smith reported that t-shirt sales were going good and they have so far made an overall profit of around \$400.00. They initially had an issue with the t-shirt company sending in the incorrect shirts about two weeks ago delaying distribution to buyers but now the t-shirts are in and available.

**F. STAFF SERVICE AWARD COMMITTEE**

No report – Laurie Jones was absent.

**G. SUSTAINABILITY COMMITTEE**

Nicole de Vries reported that this committee met two weeks ago and they discussed a \$100,000 plan donated to the university before Dr. Mescon came in. The entire campus is going to be re-landscaped with cachets of native plants and natural clippings in lieu of grassy areas that require constant mowing. The committee also discussed developing an area on campus for compost. Previously we have dumped by the river which gets into the water system and is very bad for the environment. Plant Operations is participating in projects such as these to help cut down on excess cost and to help with environmental issues. Troy Keller is in the process of developing a goals/vision/mission statement draft for this committee to review.

**V. OLD BUSINESS**

**A. HOLIDAY LEAVE PLAN – RESCINDED**

Due to an overwhelming objection from both staff and faculty, the holiday leave plan has been officially rescinded and CSU employees will not be forced to take five days leave during the week of December 27-31.

**B. SALARY STUDIES COMMITTEE**

The meeting for this committee is scheduled for 12-3-10 and Kat Cannella will have an update after the meeting. Gabe Webb with Plant Operations forwarded tradesmen salaries and what they are making across the state to Kat for this meeting as a guideline.

**VI. NEW BUSINESS**

**A. CSU CONFLICT RESOLUTION POLICY**

At the request of the Provost, Staff Council was ask to review a copy of the CSU Conflict Resolution Policy before today's meeting and to provide feedback. Kat Cannella opened the floor up for any questions regarding this policy. Questions raised are as follows:

## Oversight of the CSU Conflict Prevention and Resolution Program

### Section 1. Conflict Prevention and Resolution Committee.

- a) Could we have clarification as to how co-liaisons are selected and appointed by the president? i.e. – are candidates first recommended by faculty senate, staff council and SGA and then presented to the president to make the final appointments for these positions?
- b) Is there training requirements to become a co-liaison?
- c) Would conflict resolution classes be made available to faculty, staff, and students of the university?

### Section 3. The Mediation Process – Bullet Point Five - Confidentiality

- a) Is it normal for mediation not to be submissable in court?

Kat Cannella agreed that the issues raised were appropriate and will follow up on each of the questions and will type of a list of recommendations.

## VI. ANNOUNCEMENTS

- A. Staff Development Activity – Kat presented an idea to make the first basketball game in January a staff night out with free admission for all staff with their ID card and one guest per staff. This will be a great opportunity to sell more t-shirts. A date will be selected for this activity at the next staff council meeting.
- B. Nicole Lee announced that scarves, throws and quilts are being sold at the clock tower for a study abroad fundraiser. The scarves are \$20, the throws are \$35 and the quilts are \$24. Each of these items has the CSU logo embroidered on them and they are very nice. For more information contact Nicole.
- C. Liza Smith announced that Residence Life has a new assistant director, Sarah Secoy.
- D. 2010-2011 Catalog changes are due to Nicole de Vries this week.
- E. Liza Smith announced a community show tonight at 7:30 p.m. with three comedians. For more information contact her.
- F. The next Staff Council meeting will be held January 13.

## VII. ADJOURNMENT

Meeting adjourned at 11:43am

Respectfully submitted by  
Dana McGlon