

**Columbus State University  
Staff Council Meeting  
Minutes-August 2015**

Attendees: Potiphar Alexander, Anne Brown, Theresa Conklin, Kaylen Deal, Amber Dees, Talley Dentzau, Crystal Jones, Ruthie Jowers, Jennifer Joyner, Britney Kelley, Taylor King, Debby Mayo, Jennifer McCollough, David Mitchell, Christa Robbins, Sherri Nagamatsu, Danielle Roper, Michele Scott, Kacie Stanelle, Lashica Thomas, Eric VanBibber, David Williams, Guest: Brian Tyo, Faculty Senate

**I. Call to Order** 10:08 a.m.

**II. Approval of minutes from previous meeting**

No minutes from July meeting for approval. Minutes will begin being approved at September meeting.

**III. Introduction of 2015-2016 Staff Council Officers**

Debby Mayo-Chair

Lashica Thomas-Chair-Elect

Britney Kelley-Secretary

Amber Dees-Treasurer

Theresa Conklin-Assistant Secretary

**IV. Financial Report**

Totals as of July 31, 2015

a. State Agency Account: \$752.56

b. Foundation Account: \$2,208.85

- Foundation still carries bulk of amount.
- State scholarship account has been closed, and regular state agency account has been opened. Last toner cartridge count included. Annual dues to USG Staff Council also reflected in current amount.
- \$2,000 will be transferred from foundation into state agency account.

**V. President's Council Report**

- Dr. Markwood has been meeting with non-academic units, and will begin meeting with academic units in the fall.
- CY1 and CY2 residential students will be required to either walk to campus, or ride shuttle during the day. They will not be able to park on campus 8-5. River Park students will be able to drive to Main Campus and park, as well as Maryland Circle students. Faculty/Staff decals should be renewed. Decals are good for 4 years. You can get as many as you need if you drive multiple cars. Parking for visitors: email Debby and she can create a specialty temporary parking decal.
- Same-sex couples will now be able to receive benefits.

**VI. Old Business**

- Staff Development and Recognition Committee--\$300 will be coming out of account for the Book Scholarship. Motioned, seconded. All voted in favor. No oppositions. Book scholarships approved.

**VII. New Business**

▪ **Committee Sign Ups**

- Descriptions of committees shared (found on page 3 of the Staff Council bylaws). Committees should meet once a month and should choose a spokesperson to give a report at every staff council meeting.
- Amber Dees agreed to remain chair of the Staff Development and Recognition Committee.
- Eric VanBibber agreed to remain chair for the recycling subcommittee.
- Christa Robbins agreed to chair the Public Relations committee.
- Several committees will have to have new chairs, as many are stepping down.
- PR committee, Fundraising Committee, and the Staff Recognition Committee will need new chairs.

## 2015-2016 Staff Council Goals

- **Boosting Staff Moral**
  - Would like for this to be monthly
  - Ideas: t-shirt day, ice cream days for staff, "Secret Pals," Cookie Day, peer recognition. Decorating door contests for Halloween, Christmas events hosted by staff. Halloween costume contest--plan around fundraising committee. Try to not be "siloeed" and not stick to our own departments. Athletics, arts, etc. events that are already free for staff members to attend, and could be easily accommodated. Kickball, bowling leagues. Facilitate a night out on River Park's campus.
  - Next meeting--a list of ideas. If you have ideas, email them to Debby Mayo
  - Staff Council needs to be the driving force to do this collectively.
  
- **Focus on Recycling**
  - Currently do a lot with the toners, but the overall initiative is lacking for campus overall.
  - Ideas: Recycling Days--bring things in and collect/process items for recycling. Being aware of the resources that are already available for recycling.
  - Sustainability Committee needs to be brought in to the conversation
  - Motion made to make recycling an initiative by Staff Council. Seconded. All votes in favor of initiative.
  - Information will be given further at the next meeting.
  
- **USG State Wide Meeting in October - September 30-October 1**
  - All day event on Wednesday, and half day on Thursday, Agenda has been set.
  - Registration is being created. \$75-\$80 tickets will be sold to staff council members wishing to attend the entire conference. Deadline for sign up is two weeks prior to conference, if attending full conference.
  - Breakout sessions on September 30 at 1:15, 2:15, and 3:15 are open to all staff free of charge. May not attend the business meetings and does not include meals, etc.
  - Conference location is Davidson Student Center Meeting Rooms
  - Theme for conference is "Everything Matters."
  - CSU is hosting the entire system. Eighty members expected.
  
- **Teambuilding**
  - Set date for 2015
  - Ideas for activities?
  
- **Expectations of Staff Council Members**
  - Staff council members are responsible for passing along all information that gets shared in staff council.
  - We expect that all employees are getting information
  - There are several divisions that have multiple representatives. Make sure that you are aware of who the reporter is for your division, and that information from your division is being given to the staff council.
  - Talk to department heads from your division to ensure that you have all necessary information prior to monthly meetings.

## VIII. Division Reports

## IX. Announcements

- Graduate Assistant Training: Mandatory GA training sponsored by Student Life and the Graduate School will be Friday, August 21. If you are a supervisor of a GA, and did not receive an email link to register your GA, please email [kelley\\_britney@columbusstate.edu](mailto:kelley_britney@columbusstate.edu). It is mandatory for all new and returning GAs.

**X. Adjournment:** Meeting adjourned at 11:40am