



Columbus State University
Staff Council Meeting Minutes
August 4th , 2016

Attendees: Jennifer Alberti, Potiphor Alexander, Anne Brown, Michele Cave, Kaylen Deal, Talley Dentzau, Farrel Dobbins, Keith Grier, Karla Huie, Tamara Jenkins, Laurie Jones, Crystal Jones, Karen Kinard, Ashley Lee, David Mitchell, Sherri Nagamatsu, Sarah Secoy, Danielle Roper, Kim Rozycki, Sgt. Michael Stewart, Lashica Thomas, Ryan Todt, Eric VanBibber, Dustin Worsley

- I. Call to Order: 10:05am
- II. Get to Know Your Introduction
- III. Approval of minutes from July meeting: Approved at 10:27am
- IV. New Business
 - a) **Guest speaker: Dr. Susan Hrach**
 - i. Discussed Welcome Week and QEP
 - ii. QEP – Goals for activities by offering development workshops; breaking barriers between faculty/staff
 - iii. Welcome Week:
 1. 9 am interactive exercise, Lumpkin Center (Dr. Markwood wanted active learning)
 2. Traditional appreciation lunch
 3. Howard Hall- Professional Development Sessions (45min) & Organization fair
 4. Michael Wesch (Thurs) Speaker, University Hall; Lunch at 11:30am
 5. Roundtable Discussion, Thurs, Rec Center
 - b) **Expectations**
 - i. Executive Board and Committee Chairs and General Members
 1. Attendance, if not able to attend send representative
 2. Purpose?
 - a. Voice for staff
 - b. Advocate for policies
 - c. Fundraising
 - d. Staff appreciation
 - e. Importance – So one understands why they are here; meetings will be interactive.
 3. Open Meeting - Invite others
 - c) **Committees**
 - i. Vacancies
 1. Chair-Elect : Britney Kelly is leaving.
 - a. Anne Brown proposed she would occupy in the event current Chair (Lashica) agrees to complete a 2- year term.
 - b. Various questions from council about positions
 - c. Chair elect duties discussed; familiarization of Chair position
 2. Description of all Committees
 - a. Staff Council brochures are being printed for HR Orientation packets
 - ii. Expectations
 1. Committee reports from meetings to Council

- d) **Recycling**
 - i. Boxes are an issue; Not being provided anymore
- e) **Division Reports**
 - i. Can send electronically
 - ii. UITS
 - 1. New equest system
 - 2. Generic accounts (give Keith Grier password); moving to a new system
 - iii. CCLD
 - 1. Jim Blanchard Leadership Forum
 - a. Professional development; can use state funds
 - b. Simulcast for students and others in University Hall; Free
 - 2. Meeting Space available (Discounted for CSU); not for personal meetings
 - iv. Nursing
 - 1. Director Hired
 - 2. Moving to RiverPark campus in January 2017
 - v. Student Affairs
 - 1. Day of Service, August 20th
 - 2. Estimate 50 Faculty/Staff volunteers
 - a. University Police
 - i. Parking; will be directing traffic
 - b. Residence Life
 - i. Move-In Day; would love to have Faculty/Staff volunteers (Free T-Shirt)
 - ii. Tue 8/8 – RP move-in
 - iii. Thurs 8/11 – Main campus move-in
 - vi. Enrollment
 - 1. Welcome Center changing places with Bursar's Office
 - 2. A lot of construction in University Hall
 - vii. Business and Finance
 - 1. Kinetic ATM moved from Lumpkin center to Davidson
 - 2. Faculty/Staff meal plans (5 FT / 3 PT) per semester
 - 3. Dining Hall – New menu
 - viii. Transportation
 - 1. ID cards will be needed to ride shuttles now
- f) **September Meeting**
 - i. HR requested to be on agenda to discuss FLSA and new Online training system
 - ii. Team Building Activity
- g) Lashica scheduled one on one with Dr. Markwood.

V. Financial Report

- a. State Agency Account: Current **\$3697.22** | Due \$25 for USG Staff Council (Recurring charge)
Note – Lashica will keep us posted if dues change

VI. Old Business

- a) Staff Increases (main topic)
- b) Professional Development
- c) TAP – Changing (new rules, laws, fees, etc)
- d) Controlling health care (HR has meeting in late September and will update Staff Council)
- e) Staff Council Conference, Marietta, GA
 - i. 10/6-10/7 | Will send an email for participants; per David Mitchell all expenses will be paid.
- f) July Exec Meeting Update
 - i. Timeline was created

ii. Inclusion of interactive pieces

VII. Adjournment: 11:20am

Next Meeting:

Fall 2016 – Sept 1st | Oct 6th | Nov 3rd | Dec 1st

Spring 2017- Jan 5th (exec team only) | Jan 12th | Feb 2nd | March 2nd | April 6th | May 4th | June 1st | July 6th (exec team only)