

Columbus State University  
Staff Council  
Meeting Agenda- March 5, 2015minutes

- I. Call to Order-10:04am
- II. Approval of Minutes from previous meeting: October, December, and February minutes were all approved. With no changes
- III. Financial Report
  - a. CSU Account \$ 126.36          Foundation Acct. - Balance is \$1580.90
  - b. T-shirt sales of 1361 will be added to the CSU account
- IV. Committee Reports
  - A. Public Relations Committee (Danielle)
    - a. New Employee Welcome Event Recap- Did not meet unable to contact Laurie Jones. Will meet after with the SC president and committee to hammer out details and vision for this committee
  - B. Staff Development and Scholarship Committee (TBA)
    - a. The Pres. Staff Excellence Award started the pool of candidates is good. We will provide \$1000.00 from the foundation account to support this award
    - b. President's Staff Excellence Award nominees due by 5 PM on Wed., Mar. 11. The committee will meet to review nominees on Fri., Mar. 13 in HR conference room.
  - C. Staff Appreciation Committee (Anne)
    - a. The date has been moved to April 17<sup>th</sup> to accommodate for the HR staff appreciation event that is later on in this month. We currently have several departments that have some funds that they are willing to donate so that will help us foot the \$5.00 cost for each staff that eats in the cafeteria that evening.
  - D. Fund Raising Committee (Jenny)
    - a. T-shirt sales went good but next time we encourage all staff council members to try to sale at least 1 shirt or item. We have to support the fund raising efforts so that we can continue funding our programs ie staff appreciations and book scholarship/grants 132 shirts were sold. David Mitchell and Eric VanBibber were the top sellers.
    - b. The next possible fundraising opportunity is a Boston Butt sale- This was done in the past and seemed to be a hit on campus. Committee is looking into vendors and cost but the time to sale them would be for Memorial Day weekend.
    - c. Recycling Efforts (Eric)  
Need 1 volunteer to help next Friday with recycling toners.  
The recycling effort has accrued \$1260.80 to date.
- V. President's Council Report (Amber)
  - a. Construction/renovation is starting on the COhep- building
  - b. Dining hall last day to be open is May 10<sup>th</sup> and will be relocated to Lumpkin starting on May 21<sup>st</sup> for summer camps and CSU community
  - c. During this time the Dining Hall will get a new look and possible new food stations
- VI. Old Business
  - a. USG SC Concerns Feedback- Send any concerns to Amber asap so she can turn them into USG SC

- b. President's Staff Excellence Award(Amber)- Discussed earlier
- c. Request Feedback: Graduation Ceremony- Send feedback to Amber so we can provide our concerns about Graduation to improve CSU ceremony

## VII. New Business

- a. Service Animals- Joy Norman- Currently have 3 on campus
  - i. Main points from the presentation
    - 1. Service Animals
      - a. Only ask 2 questions
        - i. Is the animal required because of a disability
        - ii. What works or tasks has the animal been trained to do
    - 2. Emotional support animals
      - a. Animal cannot be on campus but is allowed in the housing/residence life
- b. Salary Study Update- Laurie Jones
  - i. The report has been delayed will move to April meeting
- c. Staff Development Grant –Amber
  - i. It was brought to SC that in the by laws we discuss grants for professional development. Amber will write up a procedure for applying to receive the allocated budget of \$500.00. The grant could be award to multiple individuals until the amount of \$500.00 is depleted.
- d. Spring Development retreat-Amber
  - i. We have 3 choices on the table for the retreat
    - 1. Coca-Cola Space Science Center
    - 2. Oxbow Meadows
    - 3. Leadership activity or Police Academy-Debby will research
  - ii. Group will need to vote via email because this retreat takes the place of our next meeting in April
- e. New Asst. secretary-Amber
  - i. Dana put in her resignation for assistant Secretary so we call for nominations to the SC members. Christa Mitchell Robins is the new assistant secretary and was approved by the SC members

## VIII. Announcements

- Monday, 3/9 - 9 am: Dr. Chris Markwood, Provost and Vice President for Academic Affairs, Texas A&M University-Corpus Christi, TX
- Wednesday, 3/11 - 9 am: Dr. Carl Stockton, Provost and Senior Vice-President for Academic Affairs, University of Houston-Clear Lake, TX
- Monday, 3/16 - 9 am: Dr. Jose-Marie Griffiths, Vice President for Academic Affairs, Bryant University, Smithfield, RI
- See the forums at the link [our5thpresident.columbusstate.edu](http://our5thpresident.columbusstate.edu)
- If you have an email that you are concerned about don't open send to [abuse@columbusstate.edu](mailto:abuse@columbusstate.edu)
- 12:30pm University Hall today was the dedication/opening of the Military center.
- Comprehensive campaign is March 17<sup>th</sup> in the Student Recreation Center

## IX. Adjournment 11:19am