



Columbus State University
Staff Council Meeting Minutes
November 2016

Attendees: Asmita Piya, Lashica Thomas, David Mitchell, Tamara Jenkins, Keith Grier, Anne Brown, Jennifer Alberti, Potiphor Alexander, Dawn Bates, Michele Cave, Kaylen Deal, Talley Dentzau, Farrel Dobbins, Karla Huie, Angela Johnson, Laurie Jones, Crystal Jones, Karen Kinard, Ashley Lee, Sherri Nagamatsu, Scott Norman, Danielle Roper, Kim Rozycki, Bryan Senior, Sgt. Michael Stewart, Ryan Todt, Eric VanBibber, Dustin Worsley, Danielle Vann

- I. Call to Order: 10:02 am
- II. Approval of minutes from October meeting: Approved with amendment to change the open enrollment date
- III. Speaker: **Keri Dantley**, Student Development Specialist for Orientation and Parent Programs
 - Parent and Family Day (Nov 12)
 - Since international students do not have a family here, staff members and their families are encouraged to attend

Speaker: **Laurie Jones**, Director – Human Resources

- Dr. Markwood is looking at pursuing different schedule during summer
- Basic structure – Working 40 hours (more hours from M-Th and closing early on Friday)
- Mid to late May till end of July
- Staff Council gave feedback about concerns to Laurie Jones

Speaker: **Jessica Drake**, Director for Marketing & Business Development

- Focus Group (Strategic Planning Committee), LEAD CSU
- SWOT analysis of CSU
- LEAD CSU
 - New fellowship and kickoff will be next month
 - Inaugural class 6 staff and 6 faculty
 - Cohort will have a project and will receive Leadership Excellence certification
 - Application due Nov 18 - manager need to sign
 - Sessions on Wednesday

Speaker: **Frank Hardymon**, Assistant VP for Business & Finance - New software

- IV. Financial Report
 - a. State Agency Account: **\$3135.22**
 - a. Foundation Account: **\$341.35**
- V. President's Council Report
 - Faculty Senate News – No report
 - Strategic Planning Committee – Jessica Drake
 - President Student Success Council – Formerly known as President's Cabinet

- Take actions to increase the number of students who can complete four years of college
- Close the gap between traditional and non-traditional students

VI. Old Business

- Doughboy Game
- Halloween Costume Contest
- Wellness Fair
- CSU Spirit Days

VII. New Business

- Homecoming-Staff Council Door Decorating Competition
 - i. Judging on Wednesday November 9th
- Winter Fest - November 29,2016 (6pm-9pm)
 - i. Arts and Crafts Booth – Decorate stocking
- Ride on Float – Sign up, Email Annette Brown
- Holiday Luncheon – December 1st
 - i. Sign-up sheet via google sheet
 - ii. Staff Council will provide the meat and council members bring side dish
 - iii. \$10 gift amount
 - iv. Meet at 11am

VIII. Committee Report

Public Relations Committee:

- Work with HR for a regular schedule and be present when new staff comes for orientation
- Communication with new employees more regularly
- Staff Council Brochure

Staff Appreciation Committee:

- Friday Dec 2nd from 7:30-9am at both Cougar Café and Rankin Den
- Trying to get giveaways
- Survey about Staff Council

Fundraising Committee:

- New products to sell
- Dry fit shirt, Long sleeve, Duffel, Fleece Blanket

Staff Development and Recognition Committee:

President Markwood interested in adding more awards for Staff recognition. Committee as stated in the report is looking at two awards – *Staff Award for Innovation and Staff Collaboration (Broken Silo Award)*. Both awards aim at promoting our University’s core values. Both awards were motioned to be passed to move forward

Recycling:

- Repurposing boxes

IX. Division Report from each Representative

- Human Resources - New Employee Welcome Tour on Nov 16, Invitation will go out to the PR committee
- Faculty Staff Campaign – Still looking for gifts, Homecoming festivity for Alumni on Nov 11-12
- Nov 5th at 7pm – Telescope night at Coco Cola Space Science Center

X. Adjournment: 11:33 am

Next Meeting:

Fall 2016 – Dec 1st

Spring 2017- Jan 12th | Feb 2nd | March 2nd | April 6th | May 4th | June 1st