



## Staff Council Frank D. Brown Book Scholarship Application Form

The Columbus State University Staff Council encourages and supports the educational development of all University staff employees. The Staff Council recognizes that the pursuit of education is a life-long process, and to that end it awards up to three Frank D. Brown Book Scholarships each year to qualified staff employees.

The Book Scholarship is an award of up to \$300.00, which is given in \$150.00 increments in two separate semesters within a four semester period (including summer semesters). Should the recipient be unable to utilize the complete award within four semesters, the remaining award will be forfeited by the recipient.

To apply for and receive the scholarship, the applicant must:

- Be a regular, benefits-eligible employee of Columbus State University, employed for a minimum of six months.
- Have completed at least two (2) semesters of course work within the field of study at an accredited institution
- Have a cumulative GPA of 2.5 or higher in the current academic program
- Be enrolled in at least one course within the field of study at an accredited institution in the semester that the scholarship is requested
- Fully complete an application form
- Furnish an official/unofficial transcript from the institution currently attending
- Submit an essay of 250 – 500 words that presents the case for receiving the Frank D. Brown Book Scholarship, discusses why the applicant should receive the scholarship, financial need, goal(s) for school, and current the minimum GPA.

The application form, essay, and current official/unofficial transcripts should be submitted via inter-office mail to the chair of the Staff Development Committee.

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**Applicant Name:** \_\_\_\_\_ **909 #:** \_\_\_\_\_

**Position Title:** \_\_\_\_\_

**Campus Department:** \_\_\_\_\_

**Campus Phone:** \_\_\_\_\_ **Campus Email:** \_\_\_\_\_

Degree being pursued:

**Academic Institution:** \_\_\_\_\_

**Level (e.g. Undergraduate, Masters, PhD):** \_\_\_\_\_

**Field:** \_\_\_\_\_

**Degree start date:** \_\_\_\_\_ **Anticipated degree completion date:** \_\_\_\_\_

**Semesters and year applicant would like to receive award:** 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_