

Columbus State University
Staff Council
June 5, 2014

Attendees:

Jennifer Alberti, Anne Brown, Amber Dees, Jessica Gonzalez-Armstrong, Karen Kinard, Kimberly Lawrence, Dana McGlon, David Mitchell, Danielle Roper, Michele Scott, Mary Libby Smith, Rita Snell, Eric VanBibber

- I. Call to Order at 10:04 a.m.
- II. Approval of Minutes from previous meeting – Approved
- III. Financial Report
 - a. CSU Account - \$692.71 Foundation - \$2,204.73
 - a. Financial assistance still to come out.
 - b. \$300 Pride awards and \$200 Book scholarships still expected to come out.
 - c. Eric checking on recycling check.
- IV. Committee Reports
 - a. Welcome Committee
 - i. Need help with tours a few people let us know for welcome
 - ii. No Summer Events, anticipate Fall to be larger August and September
 - b. Staff Development and Scholarship Committee – No update
 - c. Staff Appreciation Committee
 - i. Pictures are up and a slide show and the results from the questionnaire data sent out to the SC. The managers at plant operations were very interested. Some good information and feedback for SC can address. In the Future make sure all 3 shifts know who we are and what we are.
 - ii. Executive board will be evaluating where we are as a council. Part of your role is being a representative in your department, to discover what issues are present, and bring it back to Staff Council. One concern is who we are and what we do. We have identified that there is a communication disconnect. Ideas to promote staff council.
 - iii. Jennifer suggested that we send out survey to staff and ask how they want to receive communication i.e. 1 month or email, myth busters
 1. Contact Heads of certain areas to send a representative
 2. Look at the list and see where the holes are
 3. Completely new list serve. To the new employees missing
 4. A list of officers include in a welcome packet for new employees
 5. Advertise who we are as a staff council in multiple different formats.
 - iv. Conversation will continue at July meeting
 - d. Fund Raising Committee
 - i. Recycle update
 1. Thanks to Jenny we had 2 boxes. Profits crossed over \$1000.00. Trying to get account setup for small electronics.
 2. Get a collection person for batteries submit Equest bring it to Byron to eco batteries. That could be the role of representatives. Falls under the sustainability and recycle responsibility
 - e. Staff Service Award Committee
 - i. Staff Service Award

1. Quarter 3 wrapped up so we will do 4 together in July.
2. Notifications out about the Cougar Pride Award nominations is to spread the word and talk to department heads. So if they have staff for them to be recognized. Do not have a list serve for supervisors. Suggestions send through inter campus to staff only. Send out save the dates for staff. Send out to Big wigs and then have them strongly encourage to nominate at least one from that area.
3. Nominees could come to Lunch and learns and HR initiatives/ duck tail into willing to do more of the planning. To give true recognition to the Cougar Pride Award and get with David Mitchell donate 4 book card a year.

V. President's Council Report

- a. Staff Council May 5
- b. President interviewing for jobs Eastern Washington. We will not know what happens until a decision made and see how it goes.
- c. Dining bidding contracts for this year also has to front money to update the facility. Possible renovations for the existing dining facility and book store.
 - i. Possible meal incentives: decline meal balance charge 300.00 a semester it's refundable if you don't use and can roll over to next semester. The commuters would eat and become more engaged and increase retention. USG-Georgia Gwinnet is roll out 2014 and us will do 2015.
 - ii. Put new faces on existing bldgs. So they don't look so old.
 - iii. Mets Culinary, Sodoux, Chartwell, Armark- will give an update.
 - iv. 4th of July. Convenience store 8-10 hours of day move it from Rincon
 - v. Howards are closed and Einstein move to library
 - vi. Renovations for 9 mths dining hall closed they moved the eating area up to student lounge
 - vii. Stanley lobby will be ready for the POD

VI. Old Business

VII. New Business

- a. Rec center presentation
- b. Staff on the side of parking. Parking charges \$5.00 /left side on the vehicle/Boot on your car/hanging tags/company doing a parking survey/Visitor parking/Create a temporary tag/ will get with the police.
- c. Elected officers for the SC Board
 - i. Chair Elect: Amber Dees
 - ii. Financial Officer: Libby Smith
 - iii. Secretary: Lashica Thomas
 - iv. Assistant Secretary: Jessica
 - v. Web Master: Jenny Alberti

VIII. Announcements – None

IX. Adjournments